



LETTER OF AUTHORIZATION

Dear Customer:

Thank you for choosing **NumberGarage** as your service provider. As you are aware, you may continue to use your existing telephone number with the NumberGarage service. In order to transition your current telephone number to the NumberGarage service, we must work with your previous service provider to ensure that your service is uninterrupted, and where applicable, to ensure that your number is transferred.

Your service provider requires this letter as proof that you have explicitly authorized and requested that your service and current telephone number be transferred to another service provider.

Please complete the following information exactly as it appears on your account with your current provider:

User Name (or Business Name):

Street Address (Service Address):

City:

State:

Zip:

Current Provider:

PLEASE REMOVE ANY FEATURES (i.e. distinctive ring, hunt groups, etc.) ASSOCIATED WITH THESE NUMBERS PRIOR TO SUBMITTING THIS LOA. ADDITIONALLY, PLEASE DO NOT PLACE ANY NEW SERVICE ORDERS WITH YOUR CURRENT SERVICE PROVIDER ON THIS ACCOUNT, AS THIS WILL CAUSE A DELAY IN PORTING YOUR NUMBERS.

By signing and dating this letter, I verify that I am, or represent (for a business), the above-named service customer, authorized to initiate the process of transferring the service and telephone number to the NumberGarage service. By signing below, I designate NumberGarage, and its agents, to transfer my service from my current provider to NumberGarage and its carrier partners. By signing below I also authorize NumberGarage and their designated agents, to transfer my current telephone number used to provide service so that NumberGarage may provide its service to me, and to obtain billing information, customer service records and other network information required to complete this request.

Print Name:

Date:

Signature: _____

TELEPHONE NUMBERS: